

**2021 LAY PAYROLL SCHEDULE
(EMPLOYEE)**

PAY DATE	INPUT DUE	HOURLY INCLUSIVE DATES		SALARY INCLUSIVE DATES	
		STARTING	ENDING	STARTING	ENDING
01/08/21	01/04/21	12/16/20	12/31/20	01/01/21	01/15/21
01/26/21	01/19/21	01/01/21	01/15/21	01/16/21	01/31/21
02/10/21	02/01/21	01/16/21	01/31/21	02/01/21	02/15/21
02/26/21	02/16/21	02/01/21	02/15/21	02/16/21	02/28/21
03/10/21	03/01/21	02/16/21	02/28/21	03/01/21	03/15/21
03/26/21	03/16/21	03/01/21	03/15/21	03/16/21	03/31/21
04/09/21	04/01/21	03/16/21	03/31/21	04/01/21	04/15/21
04/26/21	04/16/21	04/01/21	04/15/21	04/16/21	04/30/21
05/10/21	5/3/1018	04/16/21	04/30/21	05/01/21	05/15/21
05/26/21	05/17/21	05/01/21	05/15/21	05/16/21	05/31/21
06/10/21	06/01/21	05/16/21	05/31/21	06/01/21	06/15/21
06/25/21	06/16/21	06/01/21	06/15/21	06/16/21	06/30/21
07/09/21	07/01/21	06/16/21	06/30/21	07/01/21	07/15/21
07/26/21	07/16/21	07/01/21	07/15/21	07/16/21	07/31/21
08/10/21	08/02/21	07/16/21	07/31/21	08/01/21	08/15/21
08/26/21	08/16/21	08/01/21	08/15/21	08/16/21	08/31/21
09/10/21	09/01/21	08/16/21	08/31/21	09/01/21	09/15/21
09/24/21	09/16/21	09/01/21	09/15/21	09/16/21	09/30/21
10/08/21	10/01/21	09/16/21	09/30/21	10/01/21	10/15/21
10/26/21	10/18/21	10/01/21	10/15/21	10/16/21	10/31/21
11/10/21	11/01/21	10/16/21	10/31/21	11/01/21	11/15/21
11/24/21	11/16/21	11/01/21	11/15/21	11/16/21	11/30/21
12/10/21	12/01/21	11/16/21	11/30/21	12/01/21	12/15/21
12/23/21	12/16/21	12/01/21	12/15/21	12/16/21	12/31/21



2021 Payroll Calendar (EMPLOYEE)

◇ INPUT DUE
□ PAY DAY
H DPC & PARISH HOLIDAY

PARISHES:
SCHOOLS/CATHOLIC CHARITIES:
DPC/PRIEST/RELIGIOUS:

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Norma Negrete: Phone: 909.475.5191 Fax: 909.881.2423

PLEASE NOTE: PRIEST/RELIGIOUS PAYDAY IS THE 1ST DIOCESAN BUSINESS DAY OF EACH MONTH

JANUARY 2021

S	M	T	W	TH	F	S
					H 1	2
3	◇ 4	5	6	7	8	9
10	11	12	13	14	15	16
17	H 18	◇ 19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2021

S	M	T	W	TH	F	S
		◇ 1	2	3	4	5
7	8	9	10	11	12	13
14	H 15	◇ 16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2021

S	M	T	W	TH	F	S
		◇ 1	2	3	4	5
7	8	9	10	11	12	13
14	15	◇ 16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021

S	M	T	W	TH	F	S
					H 1	2
4	H 5	6	7	8	9	10
11	12	13	14	15	◇ 16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021

S	M	T	W	TH	F	S
						1
2	◇ 3	4	5	6	7	8
9	10	11	12	13	14	15
16	◇ 17	18	19	20	21	22
23	24	25	26	27	28	29
30	H 31					

JUNE 2021

S	M	T	W	TH	F	S
		◇ 1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	◇ 16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2021

S	M	T	W	TH	F	S
				◇ 1	2	3
H 4	5	6	7	8	9	10
11	12	13	14	15	◇ 16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2021

S	M	T	W	TH	F	S
1	◇ 2	3	4	5	6	7
8	9	10	11	12	13	14
15	◇ 16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2021

S	M	T	W	TH	F	S
		◇ 1	2	3	4	
H 5	6	7	8	9	10	11
12	13	14	15	◇ 16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021

S	M	T	W	TH	F	S
					◇ 1	2
3	4	5	6	7	8	9
10	Bank Closed	11	12	13	14	15
17	◇ 18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2021

S	M	T	W	TH	F	S
		◇ 1	2	3	4	5
7	8	9	10	Bank Closed	11	12
14	15	◇ 16	17	18	19	20
21	22	23	24	H 25	26	27
28	29	30				

DECEMBER 2021

S	M	T	W	TH	F	S
					◇ 1	2
5	6	7	8	9	10	11
12	13	14	15	◇ 16	17	18
19	20	21	22	23	H 24	25
26	H 27	H 28	H 29	H 30	H 31	